

LibreOffice Applications



WRITER Word Processing

Writer has all the features you need from a modern, full-featured word processing or desktop publishing tool. It's

simple enough for a quick memo, but powerful enough to create complete books with contents, diagrams and indexes. You're free to concentrate on your message, while Writer will make it look great.



CALC Spreadsheet

Calc is the spreadsheet program you've always needed. Newcomers find it intuitive and easy to learn. Professional data

miners and number crunchers will appreciate the comprehensive range of advanced functions.



IMPRESS Presentations

Impress is an outstanding tool for creating effective multimedia presentations. Presentations can be enhanced with 2D and

3D clip art, special effects and transition styles, high-impact drawing tools and animations.



DRAW Vector Drawings

Draw lets you produce anything from a quick sketch to a complex plan, and gives you the means to communicate with

graphics and diagrams. With a maximum page size of 300cm by 300cm, Draw is an excellent package for producing technical drawings, general posters, and more.

LibreOffice Applications (cont.)



BASE Database

Base is a full-featured desktop database, designed to meet the needs of most users. It is a valuable asset

for adding power to other LibreOffice applications. Base can also be used as a front end to most enterprise-class databases.



MATH Formula Editor

Math is LibreOffice's formula editor that can be invoked to insert perfectly-formatted mathematical and scientific

formulas into your text documents, spreadsheets, presentations and drawings.



Macros Scripting

LibreOffice comes with an open, documented API, that it is completely scriptable.

LibreOffice Basic is also an integrated development environment (IDE) ideal for administrators and application developers.

Where to Find LibreOffice, Help, Support and Contact Information

The central point of contact is through the main website at:

<http://www.LibreOffice.org>

The LibreOffice community welcomes volunteers in many areas.

You are free and welcome to reuse the text of this document under the Creative Commons License
<http://creativecommons.org/licenses/by-sa/3.0/>



LibreOffice 3
The Document Foundation



The free power-packed, Open Source personal productivity suite for:

MS Windows, Mac OS X, GNU/Linux

LibreOffice gives you six feature-rich applications for all your document production and data processing needs:

Writer, Calc, Impress, Draw, Math and Base

Designed to address **your office needs** whether the office is you, doing it all or your part in a larger document production environment, with functionality included for master documents, networked printing services; even that quick web page.

LibreOffice uses **Open Document Format**, recognized by many governments worldwide, as the default format for office documents.

LibreOffice Has Many Advantages

- LibreOffice is easy to install and automatically adjusts to the operating system used for its visual appearance.
- LibreOffice is easy to use thanks to its clearly structured, intuitive menu.
- LibreOffice has all the features you'd expect from an office suite: word processing, spreadsheet, presentation design, formula editor, mail merge, database, and much more.
- LibreOffice is able to exchange documents with other Office programs.
- There are no license fees, and thus no administrative burden is necessary. Install LibreOffice as often and wherever you want.
- LibreOffice is licensed under the GNU LGPLv3 and MPL, and is provided for FREE. The availability of the source code allows the community to constantly expand and improve the software.

Exchange Data With Other Suites

The default document format of LibreOffice is Open Document Format (ODF), which was approved by ISO on 30/11/2006 as an international standard (ISO / IEC 26300).

ODF is recommended by numerous governments and NGO's worldwide, with Indonesia, the European Commission, and NATO amongst other's supporting policies calling for ODF as the preferred document production, retention and exchange format.

In addition, LibreOffice supports document formats of many other office suites, from the most current to numerous legacy formats for extended interoperability.

LibreOffice Is Friendly to Users

- With LibreOffice, anyone can immediately start to work if they have ever worked with office programs.
- The change to LibreOffice is easy, since most third-party file formats can be read and written.
- There are no language barriers with LibreOffice due to the vast community effort.
- LibreOffice is supported by a global community of volunteers to help newcomers. Advanced users will also find help with complex issues.
- LibreOffice is available in many languages, even in languages for which it is not worth the cost of localization for commercial software.

LibreOffice in Everyday Life

- Private Individuals
- Education (Teachers and Students)
- Academia (Universities and Colleges)
- Non-Profit Organizations
- Non Governmental Organizations
- Small and Medium Enterprises
- Large Companies and Organizations
- Authorities and Public Administrations

Support and documentation

Free from our large, dedicated community of developers, contributors and users.



You, too, can get involved!

All trademarks within this document belong to their legitimate owners.