

## Impress Keyboard Reference

File	Edit	Help
Create a new presentation <b>Ctrl + N</b>	Cut selected items <b>Ctrl + X</b>	Help <b>F1</b>
Open a presentation <b>Ctrl + O</b>	Copy selected items <b>Ctrl + C</b>	What's This? <b>Shift + F1</b>
Save the current presentation <b>Ctrl + S</b>	Paste from clipboard <b>Ctrl + V</b>	Show tip for selected item <b>Shift + F2</b>
Print a presentation (slides) <b>Ctrl + P</b>	Paste Special <b>Ctrl + Shift + V</b>	
Close the current presentation <b>Ctrl + F4</b>	Select all <b>Ctrl + A</b>	

## Draw Keyboard Reference

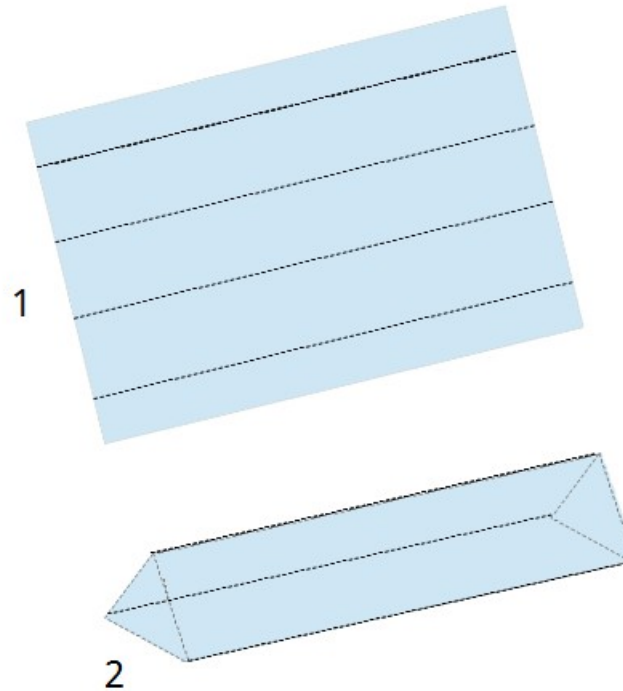
File	Edit	Help
Create a new drawing <b>Ctrl + N</b>	Cut selected items <b>Ctrl + X</b>	Help <b>F1</b>
Open a drawing <b>Ctrl + O</b>	Copy selected items <b>Ctrl + C</b>	What's This? <b>Shift + F1</b>
Save the current drawing <b>Ctrl + S</b>	Paste from clipboard <b>Ctrl + V</b>	Show tip for selected item <b>Shift + F2</b>
Print a drawing <b>Ctrl + P</b>	Paste Special <b>Ctrl + Shift + V</b>	
Close the current drawing <b>Ctrl + F4</b>	Select all <b>Ctrl + A</b>	

## Math Keyboard Reference

File	Edit	Help
Create a new formula <b>Ctrl + N</b>	Cut selected items <b>Ctrl + X</b>	Help <b>F1</b>
Open a formula <b>Ctrl + O</b>	Copy selected items <b>Ctrl + C</b>	What's This? <b>Shift + F1</b>
Save the current formula <b>Ctrl + S</b>	Paste from clipboard <b>Ctrl + V</b>	Show tip for selected item <b>Shift + F2</b>
Print a formula <b>Ctrl + P</b>	Paste Special <b>Ctrl + Shift + V</b>	
Close the current formula <b>Ctrl + F4</b>	Select all <b>Ctrl + A</b>	

Instructions:

1. Print the reference card on card stock or paper
2. Fold along the dotted lines
3. Tape the top and bottom ends together to form a triangular tube
4. Display



Contributors:  
Ron Faile Jr.

License:

This work is licensed under three licenses, to be used alternatively or in combination depending on the user's needs:

- [Creative Commons Attribution Share-Alike 3.0 Unported \(CC-by-sa\)](#)
- [GNU Lesser General Public License version 3 or any later version \(LGPL 3+\)](#)
- [Mozilla Public License version 1.1 \(MPL 1.1\)](#),

Contact:

Send comments or suggestions to: [documentation@global.libreoffice.org](mailto:documentation@global.libreoffice.org)

Version: 3/18/2012