



### Word Processing

**Writer** is a full-featured word processing application, which can also work as a desktop publishing tool. It's simple enough to use for a quick memo, but powerful enough to create complete books with contents, diagrams and indexes. You're free to concentrate on your message, while Writer will make it look great.



### Spreadsheet

**Calc** is the spreadsheet program you've always needed. Our newcomers find it intuitive and easy to learn. Professional data miners and number crunchers will appreciate the comprehensive range of advanced functions.



### Presentations

**Impress** is an outstanding tool for creating effective multimedia presentations. Presentations can be enhanced with 2D and 3D clip art, slide transitional and special effects, high-impact drawing tools and animations.



### Vector Drawings

**Draw** lets you produce anything from a quick sketch to a complex plan, and gives you the means to communicate with graphics and diagrams. With a maximum page size of 118 by 118in or 300 by 300cm, Draw is an excellent package for producing technical drawings, posters and much more.



### Database

**Base** is a full-featured desktop database designed to meet the needs of most users. It is a valuable and powerful asset to link to the other LibreOffice applications. Base can also be used as a front-end to most enterprise-class databases such as MySQL/MariaDB or PostgreSQL.



### Formula Editor

**Math** is LibreOffice's formula editor. Math can be invoked to insert perfectly-formatted mathematical and scientific formulas into items such as spreadsheets, text documents, presentations and drawings.



### Macros Scripting

LibreOffice comes with an open, documented **API** that is completely scriptable. **LibreOffice Basic** is also an integrated development environment (**IDE**) ideal for administrators and application developers.



### LibreOffice Community Support and Contact Information

The central point of contact is through the main website at [www.LibreOffice.org](http://www.LibreOffice.org)



### The TDF/LibreOffice Community

*Fantastic Community.  
Fun Project.  
Free Office Suite.*

## Version 4.0

For  
**Windows,  
Mac OS X,  
and GNU/Linux**

## LibreOffice.org

*"The free office suite the community  
has been dreaming of for 12 years."*

**LibreOffice** is a free, *power-packed*, open source productivity office suite for

**MS Windows, Mac OS X, and GNU/Linux**



**LibreOffice** is designed to meet your busy document production needs at home and work. Whether the office is YOU doing it all, or YOU with co-workers involved in a larger document production environment, **LibreOffice** offers you an office suite with functionality for master documents, networked printing services or even that quick web page.

**LibreOffice is the suite for you!**



### Exchange Data With Other Office Suites

The default document format of LibreOffice is **Open Document Format (ODF)**, which was approved in 2006 as an international standard (ISO/ IEC 26300).

ODF is recommended by numerous governments and NGOs worldwide. Indonesia, the European Commission, and NATO are among those that support policies calling for ODF as the preferred document production, retention, and exchange format.

For more extended interoperability, LibreOffice supports document formats used by many other software suites, from the most current to numerous legacy formats.

### LibreOffice Has Many Advantages

- LibreOffice is easy to install and automatically adjusts its visual appearance to the operating system used.
- LibreOffice is easy to use, thanks to its clearly structured and intuitive menu.
- LibreOffice has all the features you expect in an office suite: word processing, spreadsheet, presentation design, formula editor, mail merge, database, and much more.
- LibreOffice is able to exchange documents with other office suite programs.
- LibreOffice has no license fees, and thus no financial or administrative burden. You may install it as often and where ever you want. This means no purchase or renting needed for this package ... ever!
- LibreOffice is licensed under the GNU LGPLv3 and MPL, and is provided for free. The availability of the project's source code allows the community to constantly expand and improve the software.



**LibreOffice** gives you six feature-rich applications for all your document production and data processing needs:

**Writer, Calc, Impress, Draw, Math, and Base**



### Support and Documentation

ALL FREE from our **large and dedicated community** of developers, contributors and users.

### LibreOffice Is Friendly to Users

- If you have ever used an office suite, then you can immediately get to work with LibreOffice. It's that easy!
- Not only that, the change is made even easier because most file formats can be read and written by LibreOffice.
- Looking for help? With a vast native language community, there are no language barriers with LibreOffice.
- LibreOffice is supported by a large and welcoming global community of volunteers. Advanced users will also find help with complex issues from our most experienced users.
- The LibreOffice user interface is available in many languages, even in languages for which localized commercial software is not available. Support for over **100 languages** and still counting.



### LibreOffice in Everyday Life

- Private Individuals
- Education (Teachers and Students)
- Academia (Universities and Colleges)
- Non-Profit Organizations
- Non Governmental Organizations
- Small and Medium Enterprises
- Large Companies and Organizations
- Authorities and Public Administrations